

MUSIC & LETTERS AWARDS
Application Form

Name of Applicant

Address for Correspondence

Title:	
Forename:	
Surname:	
Tel No:	
Email:	

Postcode:	

Present academic institution and status (e.g. lecturer, graduate student), if applicable

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Reasons for grant request

Total sum requested (£)

- 1. Obtaining research materials (e.g. microfilms, photographs)
- 2. Editorial costs (e.g. translations, reproduction rights)
- 3. Expenses for research trip(s)
- 4. Expenses for conference attendance
- 5. Costs associated with conference organization
- 6. Other (please summarize in no more than 15 words)

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For official use only

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Statement of Proposed Research

Please outline in not more than 1000 words the research project for which you are seeking support. If you are applying for funding to support attendance at a conference, you should include the date, title, and location of the conference, and explain your contribution and why it is important for you to attend; make it clear whether your paper has been accepted or if you are awaiting the outcome of your proposal. If you are applying for assistance with costs related to conference organization, you should include the date, title, and location of the conference, outline its aims and scope, and describe the specific purposes for which a *Music & Letters* grant would be used. If you are applying for funding to assist an ongoing or concluding research project, you should outline briefly your research questions, aims and objectives, your research context, and research methods, the intended research outcome, and the reasons for which your research expenses need to be incurred. If you intend to make one or more research trips in connection with this application, please include the approximate dates between which you intend to travel.

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Details of Costs

Please provide a full breakdown of the costs that will be incurred during the proposed research, ensuring that you identify clearly for which items you are applying for support from *Music & Letters*.

Item of expenditure	Cost
Total costs	
Total sought from <i>Music & Letters</i>	

Applications to other bodies

Give details of applications you have made or are making to other bodies for financial support related to this research. Please state the outcome where known.

Fund/Organization	Aspect of research project for which funding has been sought	Amount requested	Result (or date expected)

If you have not applied to any other bodies to support the proposed research, please explain why.

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Previous Applications to the *Music & Letters Awards*

If you have applied previously to the *Music & Letters Awards* within the last five years, please give details of your most recent applications.

Date of application	Research activity for which support was sought	Amount awarded (£0 if unsuccessful)

Referees

Please give the names of your two chosen referees. Note that applicants must ask their referees to write **directly** to the Secretary of the Trust by the closing dates; any delay in the receipt of a reference may jeopardize the success of the application.

Referee 1

Name:	
Post:	
Institution:	
Email:	

Referee 2

Name:	
Post:	
Institution:	
Email:	

Applications should be sent by email, together with a Curriculum Vitae for the applicant comprising **no more than 2 sides of A4**, to the Secretary to the Music & Letters Trust, Dr Peter Wilton (pjsw@beaufort.demon.co.uk). The deadlines for receipt of applications for the January and July awards are 15 November and 15 May respectively.